



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Agenda - Tuesday, June 20, 2023 - 6:00 PM

Call to Order

Roll Call

Invocation given by Director Ulysses Brewer

Pledge of Allegiance given by Police Chief Michael Kramm

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PRESENTATION(S)

1. Presentation of the January 2023 thru March 2023 Budget Variance Report. (FIN) Finance Director TyRhonda Henderson
2. Presentation of the Front Street Festival Plaza restrooms. (PWD) Public Works Director Tyler Richards

CONSENT

3. Approval of the minutes of the regular meeting June 5, 2023, the special called meeting June 7, 2023, and the special called meeting June 13, 2023. (CCD) City Clerk Heather Soyars
4. Adopt a Resolution authorizing the Acting City Manager to enter into an agreement with Regions Bank to accept a revolving line of credit of \$300,000.00 associated with a Purchase Power Card. (FIN) Acting City Manager/Finance Director
5. Adopt a Resolution authorizing and directing the Acting City Manager to submit a transportation alternatives reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Transportation Alternatives Program (TAP) for County Avenue Sidewalk Improvements. (PWD) Public Works Director Tyler Richards

6. Adopt a Resolution authorizing and directing the Acting City Manager to submit a recreational trails reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Recreational Trails Program (RTP) for a Walking Trail. (PWD) Public Works Director Tyler Richards

REGULAR

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Monday, July 3, 2023

ADJOURN

2023 City Calendar

Gateway Farmers Market - Open Tuesdays, Thursdays, Saturdays - 7AM- Noon

Christ on the Hill - Saturday, June 24th - 11AM - 3PM

Sesquicentennial Ball – July 8th

Gateway Farmers Market National Farmers Market Week - Saturday, July 15th - 7AM - Noon

Gateway Farmers Market Salsa Contest - Saturday, August 5th - 7AM - Noon

Gateway Farmers Market Fall Tailgates & Tables - Saturday, September 16th - 8AM - 2PM

Universal Vibe - Saturday, November 4th - 10AM - 10PM

Gateway Farmers Market Holiday Market - Saturday, November 18th - 10AM - 2PM

Founders' Week Celebration – December 4th – 10th

Texarkana Rec Center Calendar

Ageless Grace - Mondays – 2PM – 3PM

Gym Open - Mondays, Wednesdays & Fridays – 8AM - 7PM & Saturdays - 8AM – Noon

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the January 2023 thru March 2023 Budget Variance Report. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: June 20, 2023

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: Finance Department

PREPARED BY: Finance Director TyRhonda Henderson

REQUEST: Presentation

EMERGENCY CLAUSE: N/A

SUMMARY:

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Presentation

CITY OF TEXARKANA, ARKANSAS

GENERAL FUND

BUDGET VARIANCE REPORT

JANUARY - MARCH 2023

DESCRIPTION	BUDGET	YTD ACTUALS	% OF BUDGET
GENERAL PROP TAX REV	(2,991,500)	(966,784)	32%
SALES & OTHER TAXES REV	(13,562,203)	(3,274,726)	24%
FRANCHISE RECEIPTS REV	(3,280,000)	(1,058,867)	32%
LICENSES & PERMITS REV	(61,750)	(16,109)	26%
FROM OTHER GOV'TS REV	(1,400,621)	(139,367)	10%
FINES & FORFEITURES REV	(649,000)	(142,414)	22%
GRANTS REV	(255,689)	(133,934)	52%
OTHER REV	(186,060)	(70,459)	38%
INTERFUND REV	(334,688)	(82,647)	25%
ANIMAL SHELTER REV	(112,530)	(29,869)	27%
TOTAL REVENUES	(22,834,041)	(5,915,177)	26%
ADMINISTRATION	368,701	82,348	22%
FINANCE	890,199	107,443	12%
CITY CLERK	226,991	51,370	23%
BOARD OF DIRECTORS	164,178	37,360	23%
COURTS	287,125	62,207	22%
PROBATION	200,387	43,355	22%
POLICE/CID	8,830,865	2,004,930	23%
NARCOTICS	522,742	121,144	23%
FIRE	6,236,018	1,732,659	28%
AGENCIES	6,953,124	1,869,069	27%
ANIMAL SHELTER	801,599	112,575	14%
TOTAL EXPENDITURES	25,481,929	6,224,460	24%



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Approval of the minutes of the regular meeting June 5, 2023, the special called meeting June 7, 2023, and the special called meeting June 13, 2023. (CCD) City Clerk Heather Soyars

AGENDA DATE: June 20, 2023

ITEM TYPE: Ordinance Resolution Other : Minutes

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Approval of meeting minutes.

EMERGENCY CLAUSE: N/A

SUMMARY: Approval of meeting minutes

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** The City Clerk recommends Board approval.

EXHIBITS: Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, June 05, 2023 - 6:00 PM

Mayor Allen Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, and Ward 6 Director Jeff Hart.

ALSO PRESENT: Acting City Manager/Finance Director TyRhonda Henderson, City Attorney Joshua Potter, and Deputy City Clerk Jenny Narens.

ABSENT: Ward 5 Director Danny Jewell and City Clerk Heather Soyars.

Invocation given by Director Steven Hollibush.

Pledge of Allegiance led by Fire Chief David Fletcher.

CITIZEN COMMUNICATION

Ramona Flowers, 1217 East 24th Street, asked about the signs on Jefferson Avenue and 24th Street next to her house.

Bernice Dinkins, 204 Eastside Drive, wanted an update on Nix Creek.

Carolyn Byers, 1516 Prospect Street, wanted to know about weed lots around her house.

Director Harris continued with his presentation regarding the streets in Ward 2.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

Alan Collins	TAPD	5 Years
Christopher Cagle	TWU	5 Years
Ricky Hernandez	TWU	5 Years
Michael Thomas	TWU	5 Years
Robert Kunert	TWU	15 Years

2. Presentation of the Miller County Hazard Mitigation Plan. (TAFD) Fire Chief David Fletcher and Katie Hardy with Southwest Arkansas Planning & Development District (SWAPDD)

3. Presentation of the Comprehensive Plan. (PWD-Planning) City Planner Mary Beck

CONSENT

Assistant Mayor Roberts made the motion to adopt the Consent agenda, Seconded by Director Hollibush. The motion carried and the following items were approved:

4. Approval of the minutes of the regular meeting May 15, 2023, and the special called meeting May 23, 2023. (CCD) City Clerk Heather Soyars
5. Resolution No. 2023-46 approved the reimbursement of \$37,683.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Acting City Manager/Finance Director TyRhonda Henderson
6. Resolution No. 2023-47 authorized the Acting City Manager to enter into a contract with McLarty Ford for the purchase of a 2023 F250 4x4 crew cab $\frac{3}{4}$ ton pickup truck. (PARKS) Parks and Recreation Director Adam Dalby
7. Resolution No. 2023-48 authorized the Acting City Manager to enter into a contract with Rorie Stone Construction, LLC, for the Old Blackman Ferry Road Water Extension Project. (TWU) Executive Director Gary Smith

REGULAR

8. Resolution No. 2023-49 authorized the Acting City Manager to enter into a construction contract with Francis Excavating, LLC, for Rolling Ridge Drive, Dudley Avenue and Woodland Road Rehabilitation Projects. (PWD) Public Works Director Tyler Richards

After a brief discussion, the motion to adopt the resolution made by Assistant Mayor Roberts, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the Mayor declared the resolution adopted.

9. Resolution No. 2023-50 authorized and directed the Acting City Manager to enter into an agreement with Crossties, LLC, and Crossties of Texarkana, Inc., to create a downtown event venue. (PARKS) Parks & Recreation Director Adam Dalby

After a brief discussion, the motion to adopt the resolution made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Hollibush, Director Brewer, and Director Hart.

Voting Nay: Director Harris

The motion carried 5-1 and the Mayor declared the resolution adopted.

10. Ordinance No. 19-2023 amended the *City of Texarkana, Arkansas, Code of Ordinances Chapter 27.5* for the Operation of Wreckers and Wrecker Businesses. (TAPD) Police Chief Michael Kramm

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Assistant Mayor Roberts, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant mayor Roberts, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Hollibush, Director Brewer, and Director Hart.

Voting Nay: Director Harris

The motion carried 5-1 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

Ms. Byers asked if she could choose a wrecker service if she knew of one.

Police Chief Kramm said yes.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Hollibush, Director Brewer, and Director Hart.

Voting Nay: Director Harris

The motion carried 5-1 and the Mayor declared the ordinance adopted.

11. Ordinance No. 20-2023 rezoned a tract of land located at 3604 North Stateline Avenue, from C-3 Open-display commercial zoning to C-1 General retail commercial in order to divide the property. (Ward 4) (PWD-Planning) City Planner Mary Beck

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Assistant Mayor Roberts, Seconded by Director Hart.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hart, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Hart.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Hollibush.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the Mayor declared the ordinance adopted.

BOARD OF DIRECTORS' COMMENTARY

Director Harris asked the City Attorney to look into the Rules of Order and Procedure for the Board of Directors regarding presentations.

Director Hollibush asked the City Attorney if the Board could amend the Rules of Order and Procedure to allow Board members to make presentations or allow it at Board Commentary.

Director Hart asked the City Attorney to look to see if the Board could amend the Rules of Order and Procedure to allow Board of Directors to communicate with citizens during citizens communication time.

Director Hollibush asked to have a special called meeting regarding the Citywide Pothole bid Public Works Department received.

Assistant Mayor Roberts left the Board room at 7:16 PM and returned at 7:19 PM.

EXECUTIVE SESSION

The Board of Directors entered Executive Session at 7:24 PM.

The Mayor reconvened the meeting at 7:30 PM.

The Board of Directors requested Agenda Item 12. Adopt a Resolution making an appointment to the City Beautiful Commission and the Library Board. (CCD) City Clerk Heather Soyars, be

separated into two resolutions for each board and commission and acted upon by the Board of Directors individually.

~~12. Adopt a Resolution making an appointment to the City Beautiful Commission and the Library Board. (CCD) City Clerk Heather Soyars~~

ADDENDUM – EXECUTIVE SESSION

12. Resolution No. 2023-51 appointed Annette Lachowsky to the City Beautiful Commission. (CCD) City Clerk Heather Soyars

The motion to adopt the resolution made by Director Hart, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the Mayor declared the resolution adopted.

13. Resolution No. 2023-52 appointed Connie Brian to the Library Board with term date as 01/15/2023---2029. (CCD) City Clerk Heather Soyars

The motion to adopt the resolution made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the Mayor declared the resolution adopted.

NEXT MEETING DATE: Tuesday, June 20, 2023

ADJOURN

Motion to adjourn made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 6-0 and the meeting adjourned at 7:31 PM.

APPROVED this the 20th day of June 2023.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



Special Called Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Minutes - Wednesday, June 07, 2023 - 4:00 PM

Assistant Mayor Terry Roberts called the meeting to order at 4:00 PM.

PRESENT: Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, and Ward 6 Director Jeff Hart.

ALSO, PRESENT: Acting City Manager/Finance Director TyRhonda Henderson, City Attorney Josh Potter, and Deputy City Clerk Jenny Narens.

ABSENT: Mayor Allen Brown, Ward 5 Director Danny Jewell, and City Clerk Heather Soyars.

Invocation and Pledge of Allegiance given by Assistant Mayor Terry Roberts

REGULAR

1. Resolution No. 2023-53 authorized the Acting City Manager to enter into a Construction Contract with Velocity Roads, LLC, for Citywide Pothole Repair. (PWD) Public Works Director Tyler Richards

After a brief discussion, the motion to adopt the resolution made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 5-0 and the Assistant Mayor declared the resolution adopted.

ADJOURN

Motion to adjourn made by Director Hart, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

The motion carried 5-0 and the meeting adjourned at 4:11 PM.

APPROVED this the 20th day of June 2023.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



Special Called Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Minutes - Tuesday, June 13, 2023 - 4:00 PM

Mayor Allen Brown called the meeting to order at 4:00 PM.

PRESENT: Mayor Allen Brown, Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Brewer, Ward 5 Director Danny Jewell and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Clerk Heather Soyars.

EXECUTIVE SESSION

The Board of Directors entered Executive Session at 4:00 PM to interview candidates for the city manager position.

[Director Brewer arrived at 4:03 PM.]

The Mayor reconvened the meeting at 6:36 PM, and no action was taken.

ADJOURN

Motion to adjourn made by Director Hollibush, Seconded by Director Hart.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell and Director Hart.

The motion carried 7-0 and the meeting adjourned at 6:37 PM.

APPROVED this the 20th day of June 2023.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the Acting City Manager to enter into an agreement with Regions Bank to accept a revolving line of credit of \$300,000.00 associated with a Purchase Power Card. (FIN) Acting City Manager/Finance Director

AGENDA DATE: June 20, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: N/A

SUMMARY: Board approval is requested for an agreement with Regions Bank to accept a \$300,000.00 line of credit associated with a Purchase Power Card. The Purchase Power Card is an integral part of the Regions Bank integrated payables process. The process will allow Regions Bank to print and mail all checks authorized by the City, as well as make payments to the vendors that will accept the Purchase Power Card. Not only will this process generate the City about \$5,000.00 annually from rebates received and cost savings from check stock and ink, but also provide an additional level of fraud protection.

EXPENSE REQUIRED: \$0

AMOUNT BUDGETED: \$0

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:** Acting City Manager and staff recommend approval

EXHIBITS: Resolution

RESOLUTION NO. _____

WHEREAS, the Finance Department is requesting Board approval to enter into an agreement with Regions Bank to accept a \$300,000.00 revolving line of credit associated with a Purchase Power Card; and

WHEREAS, the Purchase Power Card is an integral part of the Regions Bank integrated payables process and will allow Regions Bank to print and mail all checks authorized by the City, as well as make payments to the vendors that will accept the Purchase Power Card; and

WHEREAS, this process will generate the City about \$5,000.00 annually from rebates, cost savings from check stock and ink, and will also provide an additional level of fraud protection; and

WHEREAS, the Acting City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into a contract with Regions Bank for the purposes and in the amount set forth above.

PASSED AND APPROVED this 20th day of June, 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing and directing the Acting City Manager to submit a transportation alternatives reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Transportation Alternatives Program (TAP) for County Avenue Sidewalk Improvements. (PWD) Public Works Director Tyler Richards

AGENDA DATE: 06/20/2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: To submit a Transportation Alternatives Grant Application to AHTD.

EMERGENCY CLAUSE: N/A

SUMMARY: The City proposes to submit a Transportation Alternatives reimbursable grant application in the amount of \$455,397.00 to the Arkansas Highway Transportation Department (AHTD) Transportation Alternatives Program (TAP) for County Avenue sidewalk improvements. The City proposes to utilize a cash match in the amount of \$118,403.22 for a total project cost of \$573,800.22. The project proposed consists of installing sidewalks from Arkansas Boulevard to Realtor Road.

The match for this project will be budgeted in the Public Works FY2024 Budget Cycle.

EXPENSE REQUIRED: \$573,800.22 (*\$455,397.00 Grant Request + \$118,403.22 City Match to include construction, engineering and administrative fees*)

AMOUNT BUDGETED: \$0.00

APPROPRIATION REQUIRED: \$118,403.22 (*City Match to include construction, engineering and administrative fees*)

RECOMMENDED ACTION: Acting City Manager and staff recommend board approval.

EXHIBITS: Resolution, Project Construction Estimate, ARDOT Construction Estimate, and Maintenance Agreement.

RESOLUTION NO. _____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF TEXARKANA TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

WHEREAS, the Board of Directors of the City of Texarkana, Arkansas, understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve County Avenue sidewalks from Arkansas Boulevard to Realtor Road; and

WHEREAS, the City of Texarkana, Arkansas, understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that:

SECTION I: The City of Texarkana, Arkansas, will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: The Acting City Manager is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The Board of Directors pledges its full support and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project.

PASSED AND APPROVED this 20th day of June, 2023.

Allen L. Brown, Mayor

ATTEST

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name: County Avenue Sidewalk Improvements

Sponsor: City of Texarkana, Arkansas

Project Detail Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Removal and Disposal	1.00	LS	\$50,000.00	\$50,000.00
2	Mobilization	1.00	LS	\$10,000.00	\$10,000.00
3	Maintenance of Traffic	1.00	LS	\$20,000.00	\$20,000.00
4	4" Concrete Flatwork	1,800.00	SY	\$115.00	\$207,000.00
5	6" Concrete Flatwork	200.00	SY	\$110.00	\$22,000.00
6	Wheelchair Ramps	10.00	EA	\$2,000.00	\$20,000.00
7	Crosswalk (Painting)	5.00	EA	\$500.00	\$2,500.00
8	Crosswalk (Signs)	10.00	EA	\$500.00	\$5,000.00
9	Headwall at Walmart	1.00	EA	\$15,000.00	\$15,000.00
10	Headwall	1.00	EA	\$10,000.00	\$10,000.00
11	Extend Pipe (36") at Headwall	30.00	LF	\$150.00	\$4,500.00
12	Extend Pipe (24") at Headwall	10.00	LF	\$125.00	\$1,250.00
13	Handrail	100.00	LF	\$110.00	\$11,000.00
14	Curb and Gutter	120.00	LF	\$35.00	\$4,200.00
15	Adjust Fire Hydrants	2.00	EA	\$250.00	\$500.00
16	Re-Set Mailboxes	3.00	EA	\$250.00	\$750.00
17	Adjust Manholes	3.00	EA	\$250.00	\$750.00
18	Re-Set Signs	5.00	EA	\$250.00	\$1,250.00
19	Retaining Wall	200.00	LF	\$100.00	\$20,000.00
20	Catch Basins	3.00	EA	\$6,000.00	\$18,000.00
21	Pipe	250.00	LF	\$115.00	\$28,750.00
22	Fill Material	1.00	LS	\$30,000.00	\$30,000.00
23	Grade and Seed	700.00	SY	\$20.00	\$14,000.00
24	Traffic Control	64.00	SF	\$45.00	\$2,880.00
25					

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name:

Sponsor:

Project Detail Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					
45					

Total Estimated Construction Cost

Requested Federal Funds

Local Match (20% minimum)

% Federal (80% maximum)

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name: County Avenue Sidewalk Improvements

Sponsor: City of Texarkana, Arkansas

Project Budget

Phases	Estimated Costs			Notes (see below)
	Total	Requested Federal Amount (80% maximum)	Local Share (20% minimum)	
Preliminary Engineering/Design	\$44,943.05	\$35,954.44	\$8,988.61	1
Environmental Documentation	\$0.00			2
Right of Way Acquisition	\$5,000.00	\$4,000.00	\$1,000.00	1
Utility Relocation	\$0.00			1
Construction	\$499,330.00	\$399,464.00	\$99,866.00	
Construction Engineering/Inspection	\$19,973.20	\$15,978.56	\$3,994.64	1
Sub Totals	\$569,246.25	\$455,397.00	\$113,849.25	3

% Federal (80% maximum) 80%

1% ARDOT Administrative Fee	\$4,553.97	-	\$4,553.97	4
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Grand Totals	\$573,800.22	\$455,397.00	\$118,403.22	
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Notes:

- 1) If you already have a consultant working with you on a phase of your project then you do not qualify for Federal Funds. If Federal funds are not going to be used for this phase of the project, ARDOT does not need to know how your consultant is procured. If you do have Federal funds from another source, please ensure that all requirements are followed for those funds. You will need to follow the Local Agency Consultant Procurement procedures established by ARDOT.
- 2) ARDOT will handle routine environmental documentation for TAP & RTP projects. However, should anything additional be required (i.e. archeological studies, endangered species studies/relocation, wetland mitigation, U.S. Army Corps of Engineers permitting, etc.) it will be the responsibility of the Sponsor.
- 3) Sponsors may apply for a minimum of \$20,000 and a maximum of \$500,000 in Federal funds. This Federal funding will be part of an 80/20 funding split, with the Sponsor to be responsible for a minimum 20% match. For example: if your project is estimated to cost \$250,000, you may request \$200,000 in Federal funds and would be required to provide the additional \$50,000 as the local match. If applying for the maximum of \$500,000 the City will be responsible for the local match of \$125,000 and any costs above \$625,000. Any construction costs over \$500,000 will be the full responsibility of the Sponsor.
- 4) Federal funds will not be allowed for use on this item. The administrative fee is 1% of the awarded federal amount and is due when requesting concurrence in award for a project. The administrative fee pays for ARDOT's costs associated with oversight and assistance for your project, including design reviews, environmental documentation, and construction oversight.

City of Texarkana, Arkansas
ArDOT Transportation Alternatives Program
County Avenue Sidewalk Improvements
Opinion of Probable Cost
May 2023

<u>Item</u>	<u>Description of Item</u>	<u>Cost</u>
1	Removal& Disposal 1 LS @ \$50,000.00 / LS	\$50,000.00
2	Mobilization 1 LS @ \$10,000.00 / LS	\$10,000.00
3	Maintenance of Traffic 1 LS @ \$20,000.00 / LS	\$20,000.00
4	4" Concrete Flatwork 1,800 SY @ \$115.00 / SY	\$207,000.00
5	6" Concrete Flatwork 200 SY @ \$110.00 / SY	\$22,000.00
6	Wheelchair Ramps 10 EA. @ \$2,000.00 / EA.	\$20,000.00
7	Crosswalk (Painting) 5 EA. @ \$500.00 / EA.	\$2,500.00
8	Crosswalk (Signs) 10 EA. @ \$500.00 / EA.	\$5,000.00
9	Headwall at Walmart 1 EA. @ \$15,000.00 / EA.	\$15,000.00
10	Headwall 1 EA. @ \$10,000.00 / EA.	\$10,000.00
11	Extend Pipe (36") at Headwall 30 LF @ \$150.00 / LF	\$4,500.00
12	Extend Pipe (24") at Headwall 10 LF @ \$125.00 / LF	\$1,250.00
13	Handrail 100 LF @ \$110.00 / LF	\$11,000.00
14	Curb and Gutter 120 LF @ \$35.00 / LF	\$4,200.00
15	Adjust Fire Hydrants 2 EA. @ \$250.00 / EA.	\$500.00
16	Re-Set Mailboxes 3 EA. @ \$250.00 / EA.	\$750.00
17	Adjust Manhole 3 EA. @ \$250.00 / EA.	\$750.00
18	Re-Set Signs 5 EA. @ \$250.00 / EA.	\$1,250.00
19	Retaining Wall 200 LF @ \$100.00 / LF	\$20,000.00
20	Catch Basins 3 EA. @ \$6,000.00 / EA.	\$18,000.00
21	Pipe 250 LF @ \$115.00 / LF	\$28,750.00
22	Fill Material 1 LS @ \$30,000.00 / LS	\$30,000.00
23	Grade and Seed 700 SY @ \$20.00 / SY	\$14,000.00
24	Traffic Control 64 SF @ \$45.00 / SF	\$2,880.00
Construction Cost:		\$499,330.00

Total Project Cost Summary

	<u>Total</u>	<u>Federal Share</u>	<u>City Share</u>
Construction Cost	\$499,330.00	\$399,464.00	\$99,866.00
AHTD Admin. Fee (1%)	\$4,553.97	\$0.00	\$4,553.97
Design Fee (8.50%)	\$42,443.05	\$33,954.44	\$8,488.61
Project Inspection (4.0%)	\$19,973.20	\$15,978.56	\$3,994.64
Easements	\$5,000.00	\$4,000.00	\$1,000.00
Design Survey	\$2,500.00	\$2,000.00	\$500.00
Totals:	<u>\$573,800.22</u>	<u>\$455,397.00</u>	<u>\$118,403.22</u>

Maintenance Statement and Schedule

The proposed sidewalks for the City of Texarkana, Arkansas will be maintained by the City of Texarkana, Arkansas once completed. During construction, Mr. Tyler Richards, City Public Works Director, will do daily inspections of the construction and oversee daily construction activity. Once the project is completed, the Mayor will provide inspection of the sidewalks monthly, and maintenance will be weekly by the City. The Mayor and Mr. Richards, can be reached at City Hall at 870.779.4952.

Allen Brown, Mayor

Tyler Richards, Public Works Director



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing and directing the Acting City Manager to submit a recreational trails reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Recreational Trails Program (RTP) for a Walking Trail. (PWD) Public Works Director Tyler Richards

AGENDA DATE: 06/20/2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: To submit a Recreational Trails Grant Application to AHTD.

EMERGENCY CLAUSE: N/A

SUMMARY: The City proposes to submit a Recreational Trails reimbursable grant application in the amount of \$433,244.00 to the Arkansas Highway Transportation Department (AHTD) Recreational Trails Program (RTP) for a walking trail. The City proposes to utilize in kind labor match in the amount of \$112,638.24 for a total project cost of \$545,862.24. The project proposed consists of extending Jones Creek trail from Seibert Street to Pinehurst Street.

The match for this project will be budgeted in the Public Works FY2024 Budget Cycle.

EXPENSE REQUIRED: \$545,862.24 (*\$433,224.00 Grant Request + \$112,638.24 City Match to include construction, engineering and administrative fees*)

AMOUNT BUDGETED: \$0.00

APPROPRIATION REQUIRED: \$112,638.24 (*City Match to include construction, engineering and administrative fees*)

RECOMMENDED ACTION: Acting City Manager and staff recommend board approval.

EXHIBITS: Resolution, Project Construction Estimate, ARDOT Construction Estimate, and Maintenance Agreement.

RESOLUTION NO. _____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF TEXARKANA TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

WHEREAS, the Board of Directors of the City of Texarkana, Arkansas, understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve the Jones Creek trail from Seibert Street to Pinehurst Street; and

WHEREAS, the City of Texarkana, Arkansas, understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that:

SECTION I: The City of Texarkana, Arkansas, will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: The Acting City Manager is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The Board of Directors pledges its full support and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project.

PASSED AND APPROVED this 20th day of June, 2023.

Allen L. Brown, Mayor

ATTEST

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name: Walking Trail

Sponsor: City of Texarkana, Arkansas

Project Budget

Phases	Estimated Costs			Notes (see below)
	Total	Requested Federal Amount (80% maximum)	Local Share (20% minimum)	
Preliminary Engineering/Design	\$40,915.60	\$32,732.48	\$8,183.12	1
Environmental Documentation	\$0.00			2
Right of Way Acquisition	\$0.00			1
Utility Relocation	\$0.00			1
Construction	\$481,360.00	\$385,088.00	\$96,272.00	
Construction Engineering/Inspection	\$19,254.40	\$15,403.52	\$3,850.88	1
Sub Totals	\$541,530.00	\$433,224.00	\$108,306.00	3

% Federal (80% maximum) 80%

1% ARDOT Administrative Fee	\$4,332.24	-	\$4,332.24	4
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Grand Totals	\$545,862.24	\$433,224.00	\$112,638.24	
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Notes:

- 1) If you already have a consultant working with you on a phase of your project then you do not qualify for Federal Funds. If Federal funds are not going to be used for this phase of the project, ARDOT does not need to know how your consultant is procured. If you do have Federal funds from another source, please ensure that all requirements are followed for those funds. You will need to follow the Local Agency Consultant Procurement procedures established by ARDOT.
- 2) ARDOT will handle routine environmental documentation for TAP & RTP projects. However, should anything additional be required (i.e. archeological studies, endangered species studies/relocation, wetland mitigation, U.S. Army Corps of Engineers permitting, etc.) it will be the responsibility of the Sponsor.
- 3) Sponsors may apply for a minimum of \$20,000 and a maximum of \$500,000 in Federal funds. This Federal funding will be part of an 80/20 funding split, with the Sponsor to be responsible for a minimum 20% match. For example: if your project is estimated to cost \$250,000, you may request \$200,000 in Federal funds and would be required to provide the additional \$50,000 as the local match. If applying for the maximum of \$500,000 the City will be responsible for the local match of \$125,000 and any costs above \$625,000. Any construction costs over \$500,000 will be the full responsibility of the Sponsor.
- 4) Federal funds will not be allowed for use on this item. The administrative fee is 1% of the awarded federal amount and is due when requesting concurrence in award for a project. The administrative fee pays for ARDOT's costs associated with oversight and assistance for your project, including design reviews, environmental documentation, and construction oversight.

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name: Walking Trail

Sponsor: City of Texarkana, Arkansas

Project Detail Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Removal and Disposal	1.00	LS	\$60,000.00	\$60,000.00
2	Mobilization	1.00	LS	\$20,000.00	\$20,000.00
3	Maintenance of Traffic	1.00	LS	\$10,000.00	\$10,000.00
4	Asphalt Trail (10' Wide)	5,192.00	SY	\$25.00	\$129,800.00
5	Aggregate Base (12' Wide, 6" Thick)	6,400.00	SY	\$20.00	\$128,000.00
6	Crosswalk (Painted)	76.00	LF	\$5.00	\$380.00
7	Wheelchair Ramps	7.00	EA	\$3,000.00	\$21,000.00
8	12" HDPE	84.00	LF	\$65.00	\$5,460.00
9	24" HDPE	16.00	LF	\$95.00	\$1,520.00
10	30" HDPE	36.00	LF	\$115.00	\$4,140.00
11	36" HDPE	18.00	LF	\$140.00	\$2,520.00
12	48" HDPE	90.00	LF	\$190.00	\$17,100.00
13	Fill Material	300.00	CY	\$40.00	\$12,000.00
14	Handrail	24.00	LF	\$185.00	\$4,440.00
15	Pedestrian Bridge (30'x10')	1.00	LS	\$65,000.00	\$65,000.00
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

ARKANSAS

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) RECREATIONAL TRAILS PROGRAM (RTP)

PROJECT APPLICATION -- FFY 2023

Project Name:

Sponsor:

Project Detail Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					
45					

Total Estimated Construction Cost

Requested Federal Funds

Local Match (20% minimum)

% Federal (80% maximum)

Maintenance Statement and Schedule

The proposed walking trail for the City of Texarkana, Arkansas will be maintained by the City of Texarkana, Arkansas once completed. During construction, Mr. Tyler Richards, City Public Works Director, will do daily inspections of the construction and oversee daily construction activity. Once the project is completed, the Mayor will provide inspection of the sidewalks monthly, and maintenance will be weekly by the City. The Mayor and Mr. Richards, can be reached at City Hall at 870.779.4952.

Allen Brown, Mayor

Tyler Richards, Public Works Director

City of Texarkana, Arkansas
ArDOT Recreational Trails Program
Walking Trail
Opinion of Probable Cost
May 2023

<u>Item</u>	<u>Description of Item</u>	<u>Cost</u>
1	Removal & Disposal 1 L.S. @	\$60,000.00 / L.S. \$60,000.00
2	Mobilization 1 L.S. @	\$20,000.00 / L.S. \$20,000.00
3	Maintenance of Traffic 1 L.S. @	\$10,000.00 / L.S. \$10,000.00
4	Asphalt Trail (10' Wide) 5,192 SY @	\$25.00 / SY \$129,800.00
5	Aggregate Base (12' Wide, 6" Thick) 6400 SY @	\$20.00 / SY \$128,000.00
6	Crosswalk (Painted) 76 LF @	\$5.00 / LF \$380.00
7	Wheelchair Ramp 7 EA @	\$3,000.00 / EA \$21,000.00
8	12" HDPE 84 LF @	\$65.00 / LF \$5,460.00
9	24" HDPE 16 LF @	\$95.00 / LF \$1,520.00
10	30" HDPE 36 LF @	\$115.00 / LF \$4,140.00
11	36" HDPE 18 LF @	\$140.00 / LF \$2,520.00
12	48" HDPE 90 LF @	\$190.00 / LF \$17,100.00
13	Fill Material 300 CY @	\$40.00 / CY \$12,000.00
14	Handrail 24 LF @	\$185.00 / LF \$4,440.00
15	Pedestrian Bridge (30'x10') 1 LS @	\$65,000.00 / LS \$65,000.00

Construction Cost: \$481,360.00

Total Project Cost Summary

	<u>Total</u>	<u>Federal Share</u>	<u>City Share</u>
Construction Cost	\$481,360.00	\$385,088.00	\$96,272.00
AHTD Admin. Fee (1%)	\$4,332.24	\$0.00	\$4,332.24
Design Fee (8.50%)	\$40,915.60	\$32,732.48	\$8,183.12
Project Inspection (4.0%)	\$19,254.40	\$15,403.52	\$3,850.88
Easements	\$0.00	\$0.00	\$0.00
Design Survey	\$0.00	\$0.00	\$0.00
Totals:	<u>\$545,862.24</u>	<u>\$433,224.00</u>	<u>\$112,638.24</u>